Currently, you do not meet the federal requirements for independent student status. However, occasionally, due to unusual or extenuating circumstances, a student may petition for an override of the federal requirements. This form (with supporting documentation) allows you to request a review of your dependency status for financial aid purposes. Completing this form and providing the documentation requested does not guarantee that a change will be made. You will be notified by mail of the decision.

Note: To be eligible for a Dependency Override, you must meet the Satisfactory Academic Progress standards of the College.

1. **Submit this form with a written, detailed letter from you explaining your situation (see below)**
   **Include supporting documentation, as indicated.**

   Review the situations listed below and check the one that best describes your situation. Gather required documentation.

   - There has been a breakdown in my family structure due to physical, emotional and/or substance abuse.
     **Documentation required:**
     1. Court documents (or)
     2. Letter (on official letterhead) explaining the situation in detail from a minister, social worker, psychologist, high school counselor, teacher, doctor, social agency or other counseling professional that supports your claim of abuse or
     3. Police reports

   - My custodial parent has died and my other parent is still living. However, I have had no contact with my living parent (including financial support) for a significant period of time.
     **Documentation required:**
     1. A copy of the death certificate or obituary notice for the deceased custodial parent and
     2. Documentation of the custodial relationship (i.e., a court document, copy of the divorce decree or other evidence that the deceased was the custodial parent) and
     3. Letter (on official letterhead) explaining the situation in detail from a minister, social worker, psychologist, high school counselor, teacher, doctor, social agency or other counseling professional that supports your claim of not having contact with the non-custodial parent for a significant period of time.

   - My situation does not fit those listed.
     **Documentation required:**
     1. Documentation that gives an accurate view of your past history and circumstances, and that supports your claim of independence explained in your letter.

2. **Note:** The US Department of Education does not allow the school to make dependency overrides based solely on the following reasons:
   - Student is self-supporting
   - Parent(s) will not provide information on the FAFSA or for verification
   - Parent(s) do not claim the student as a dependent for income tax purposes
   - Parent(s) refuse to contribute to the student’s education

   **Letter from you should:**
   - identify the location of both your parents
   - describe the last time you had contact with each of your parents (when, where and the nature of the contact)
   - explain the unusual circumstances that you believe establishes your independent status
   - describe your current living situation

3. **Certification**
   By signing this worksheet, I certify that all of the information reported on it is complete and correct. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

   ____________________________  _______________
   Student Signature         Date

Fax, mail or bring requested items to the Office of Financial Aid.
We cannot accept originals or make copies. Student must provide copies.

Office Location: McDowell Center, Room 260
Office hours are: Monday thru Thursday, 8:00 a.m. – 6:00 p.m.
                 Friday, 8:00 a.m. - 4:30 p.m.
Phone number:    734-462-4433 If you have any questions, please contact us.
Fax number:      734-462-4527 You may fax forms and responses.
Email:           finaid@schoolcraft.edu

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☐ Denied        initials/date