GUEST STUDENT CHECKLIST

Welcome to Schoolcraft College!

GUEST STUDENT RESOURCES

Distance Learning Support

Prepare for online courses and find out about the learning resources that are offered.

schoolcraft.edu/dl

Learning Support Services

Located in the Bradner Library, services include free online and drop-in tutoring, and writing support.

schoolcraft.edu/lss

Disability Support Services

Our disability support team is dedicated to ensuring equal access to programs and activities for individuals with disabilities.

schoolcraft.edu/dss

Transfer Information

View Transfer Guides to find out which courses at Schoolcraft are equivalent to courses at your home college or university.

schoolcraft.edu/schoolcraft-to-u

Registration Center

Need help with registration? Contact the Registration Center at 734 462-4426 or visit

schoolcraft.edu/registration

Schoolcraft Fitness Center

FREE membership for all registered students. The Fitness Center offers an extensive free-weight area, total body strength area, loads of cardio equipment, and countless social activities.

Fitness Center Hours:

Mon-Thurs...... 7:00 am – 7:30 pm
Friday .... 7:00 am – 7:00 pm
Sat & Sun........ 8:00 am – 1:00 pm

schoolcraft.edu/fitnesscenter

Your Schoolcraft College Student Number is: _____

COMPLETE THESE STEPS TO REGISTER FOR CLASSES

☐ ### 1. Set Up Your New Student Password

If you are a first-time student at Schoolcraft College, you will need to create a New Student Password. Go to **schoolcraft.edu/newstudentpassword**. Use this username and password to login to SC Mail, Ocelot Access, Scholarship Universe, and WI-FI.

☐ ### 2. Log In To Your College Email Account

As a Schoolcraft **student** you have been assigned a college email. To access it, log in to **schoolcraft.edu/OcelotAccess**. On the **My Info card**, click on ***log in to your student email***. All important communications will be sent to this email address. Please check it frequently.

☐ ### 3. Register and Pay For Classes

Log in to Ocelot Access: **schoolcraft.edu/OcelotAccess**

With Ocelot Access you can:

- Search, register, waitlist, drop, and pay for classes.
- View student records such as billing statements, unofficial transcripts, and enrollment verifications, as well as the academic calendar and student handbook.
- Set up a tuition payment plan or make an international payment. You must pay tuition in-full or enroll in the Tuition Payment Plan within three business days, including holidays, from the day of registration.

In-Person Payments: Go to the Cashier's Office in the McDowell Student Center. Visa, MasterCard, Discover, American Express, debit cards, checks and cash are accepted.

Online Payments: Log in to Ocelot Access at **schoolcraft.edu/OcelotAccess**

Tuition Payment Plan: Get payment plan information at **schoolcraft.edu/payments**

NEXT STEPS

☐ ### Get Your Schoolcraft College ID

Bring a copy of your course schedule and an additional form of photo identification for verification to the Registration Center in the McDowell Student Center.

☐ ### Purchase or Rent Books

Purchase or rent books through the campus bookstore at **schoolcraftbooks.com.**

☐ ### Request Your Official Transcript

To receive proper credit upon completion of your course(s) you must request to have your official Schoolcraft College transcript sent to your college or university. Log in to **schoolcraft.edu/OcelotAccess** to request an official transcript.

Schoolcraft College®