

STEP 1: Please be sure to register and pay for your class with Schoolcraft College. You may do this online via WebAdvisor (https://webadvisor.schoolcraft.edu) or by filling out the CEPD registration form and either mailing or walking it into the Registration Center on our main campus in Livonia.

STEP 2: Once you have registered and paid with Schoolcraft College, you will need to enroll for the class on Ed2Go, the website used to administer your class(es). Please type "www.ed2go.com/sceducator" into the address bar of your Web browser and hit "Enter."

STEP 3: To locate your course, you may either type the name of the class into the "Search for Courses" box, or click on a subject area located on the left side of the screen to view available topics

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	Accounting and Finance Business	Understanding Adolescents Uncover the secrets of the adolescent mind. Cain valuable information on how they feel, how their identities develop, and how you can best meet their needs. Learn More
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STEP 4: Once you have located your course, please click "Enroll Now" to select it.

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	If you experience difficulties	at any time du	uring the enrollment process,	please <u>Contact Us.</u>			
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STEP 5: This page will confirm the CES number, Section number, price of the course, and most importantly, the start date.

- Once you have selected the desired section, please click "Continue."
- PLEASE NOTE: You will not pay anything on this website. This page is simply confirming the price of the course.

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STEP 6:			
If you have previously	taken an Ed2Go course:	If this is your first time as an E	d2Go Student:
• Enter the email add	dress and password you	• You must create your Ed2	Go user profile.

- Enter the email address and password you used to register and click "Sign In."
- Please skip to STEP 8.

 You must create your Ed2Go user profile.
 To do this, please enter your email address and click "Create Account."

* Please note that your Username and Password for Ed2Go is different

than your log-in information for WebAdvisor *

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	Note: We do not sell, trade, or give any	r personal information to any outside parties.	

STEP 7—FOR FIRST TIME USERS ONLY: You will be taken to an enrollment information page—please enter your personal information as requested. When complete, click "Continue to Payment Options" at the bottom of the screen.

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STEP 8: Once you have logged-in, you will be directed to the "Payment Options" page.

- PLEASE NOTE: You <u>WILL NOT</u> pay anything on the Ed2Go website. All payments will be made directly with Schoolcraft College. Registration and payment can be made online via WebAdvisor (https://webadvisor.schoolcraft.edu) or by filling out the CEPD registration form and either mailing or walking it into the Admissions & Enrollment office on Schoolcraft College's main campus.
- Because no payment is made through Ed2Go, click "Continue to Orientation."

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STEP 9: This page confirms that you have completed your enrollment on the Ed2Go website. You may print this page for your records.

• If it is <u>on or after the start date of the course</u>, you may then click on "Enter My Classroom' to begin your assignments.

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STEP 10: You will soon receive and email receipt confirming your enrollment on Ed2Go was successful.



- Each time you wish to access your classroom, you will have to return to the "www.ed2go.com/sceducator" website.
- To enter your class, please click the "My Classroom" tab at the top of the page.

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- You will be requested to enter the email address and case sensitive password you registered with.
- Once entered, please click "Sign In."



- If your class has not yet begun, it will be listed under the "UPCOMING COURSES" heading. You will not be able to enter your classroom until the listed start date of the course.
- Once a class start date arrives, it will be listed under the "ACTIVE COURSES" heading. Lessons will be released on Wednesdays and Fridays within the term of the class. You do not need to be on the website on these days, it is simply when the material will be published.
- If you have any questions or concerns, please contact the Continuing Education & Professional Development office at (734) 462-4448 or CEPD@schoolcraft.edu.